

OFDDA POLICIES

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EXECUTIVE BOARD X

~~POLICY CONCERNING MEETINGS~~
~~WHERE MEALS ARE SERVED~~
GUIDELINES FOR EXPENDITURE OF FUNDS FOR GUESTS

1.0 **PURPOSE**

The purpose of this Policy will be to establish guidelines for expenditures of funds for guests who are in attendance at ~~meetings~~ **functions** where meals are served.

2.0 **SCOPE**

This Policy applies to all persons, directly or indirectly associated with the Oregon Fire District Directors Association.

3.0 **GENERAL PROVISIONS**

- 3.1 The President may authorize the expenditure of funds for guests who are in attendance at meetings where meals are served.
- 3.2 Executive Board Members are expected to use discretion when ordering meals to be paid for with OFDDA funds.