

## OFDDA POLICIES

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**ADOPTED:** X **DRAFT** \_\_\_  
**EXECUTIVE BOARD** \_\_\_

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**REVISION:** \_\_\_\_\_

### INSTALLATION

#### 1.0 PURPOSE

The purpose of this policy is to adopt an installation program to be used by the Oregon Fire District Directors Association.

#### 2.0 SCOPE

This policy applies to the Oregon Fire District Directors Association.

#### 3.0 GENERAL PROVISIONS

##### 3.1 Installation

3.1.1 The attached installation program shall be utilized to induct newly elected and or appointed members of the board of directors.

# **OREGON FIRE DISTRICT DIRECTORS ASSOCIATION**

## **Installation Ceremony**

My purpose here today is to install the newly elected officers of the Oregon Fire District Directors Association for the term of their office.

As I call your name, please come forward.

President \_\_\_\_\_

1st Vice President \_\_\_\_\_

2nd Vice President \_\_\_\_\_

Director Position 2 \_\_\_\_\_

Director Position 3 \_\_\_\_\_

Director Position 4 \_\_\_\_\_

Director Position 5 \_\_\_\_\_

Director Position 6 \_\_\_\_\_

Each of you have been duly elected to serve for the coming year. You, along with the other officers, are the Board of Directors of this Association. Your positions are most important as you will assist in formulating and executing the policies of this Association. You are expected to attend regular meetings and special meetings, when called for any reason, and give your time and efforts for the betterment of this association. The successes and failures of this Association depend on you. You follow a long history of service to the fire service and citizens of Oregon. The members of this outstanding Association have shown every confidence in you and your ability to fulfill the standards expected of men and women in your positions. I am sure that you will not disappoint them. Will each of you perform your duties to the best of your abilities?

*Wait for affirmative answers*

Would the remaining board members please join the newly elected officers to renew the Oath of Office.

Repeat after me:

I (say your name) do solemnly swear, that I will perform the duties of my elected office, honestly and faithfully, in accordance with the constitution and bylaws, of the Oregon Fire District Directors Association.

I will faithfully represent the members, and as an elected office I pledge to promote the mission, goals and objectives of the Oregon Fire District Directors Association.

I swear that through my service I will promote and uphold the highest traditions and values of the Oregon Fire Service.

(LADIES AND GENTLEMEN): I call your attention to the fact that these men and women have been entrusted by you with the Association's responsibilities for the coming year. They have signified their intentions to do their utmost to make this Association the kind of which you will be proud. Remember these new officers need the wholehearted support to each member of this Association. When you are called upon to perform a duty, it is your responsibility to carry it through.

It is my pleasure to declare these men and women duly installed into their respective offices.

I would like to present your new board for (*state upcoming year*).